



River's Edge Unit Clean Out Guidelines

Each garage at River's Edge has a dumpster for trash and dumpster for recycling plus two white bins designated for recycling bulbs and batteries. The trash dumpster is in the room in the garage labeled Trash Room. The Recycling dumpster is in the garage with the **Recycling Do's and Don'ts** banner on the wall directly above the dumpster. The white bins for bulbs and battery recycling are located nearby.

Trash and recycling are picked up by Groot on Monday, Wednesday, and Friday, except holidays.

Resources

The following guidelines and resources provide information to help you correctly place items in the trash or recycling dumpster and how to dispose of items that can not be put in either the trash or recycling at River's Edge. River's Edge is grateful for your cooperation.

- **Recycling Do's and Don'ts**, a guide to what can and cannot be recycled at River's Edge is included in this packet and is also posted above the recycling container in the garage.
- **Resources for Disposal** provides information for discarding of large heavy items, electronics, hazardous materials, and unused medications that cannot be put in the trash or recycling.

Disposal of Trash

- Place garbage in a SECURELY TIED standard kitchen size plastic bag and put it down the garbage chute on your floor or take it directly to the trash room if your garbage bag won't fit easily into the chute. When using the trash room, please ensure the chute door closes securely.
- Do not place oversized items in the trash chute. Place large items directly in the garbage dumpster to prevent clogging the trash chute.
- City ordinance prohibits placing any electronic items or hazardous materials in the trash or recycling dumpsters. See **Resources for Disposal** for proper disposal suggestions for these items.
- Unused medications should not be flushed down the toilet or put in the trash. See **Resources for Disposal** for nearby drop off points.
- Do not leave any items of any kind in the garage area, trash room chute room or any other common area unless you have received permission of the Management Company for disposal of large heavy items as laid out of the **Resources for Disposal**.
- No construction debris may be placed in Association dumpsters.
- Alkaline batteries (AAA, AA, Cs, Ds, and 9-volt and incandescent, LED, and halogen light bulbs can be disposed of in the trash. All others should be placed in the appropriate white bins in the garage.

Recycling

- Refer to the banner posted above the recycling dumpster for recycling guidelines or to the enclosed **Recycling Do's and Don'ts** for guidance on what is and what is not recyclable.
- All items that can be recycled should be placed in the appropriate bins. Plastic bags, plastic wrap or plastic film should **never** be placed in the recycling dumpster. Cardboard boxes must be folded flat before placing in the recycling dumpster. If the box is too large, break the box down and place it between the dumpster and the wall.
- Other non-recyclable items include clothing/shoes, metal, wood, mirrors, and ceramics. Not sure if something is recyclable? Check **Recycling Do's or Don'ts**. If still in doubt, leave it out!

Security Guidelines

- When visiting River's Edge or arranging for donation or sold item pick-ups, or a move-out please adhere to the following security guidelines to maintain the security of the building:
- When entering or leaving the building **don't let anyone in unless you are sure they live at River's Edge.**
- When entering and leaving the building, **make sure that doors completely close.** Some weather conditions prevent the side doors from automatically closing.
- **At no time shall a door be propped open and then left unattended.** If movers enter through the garage, the garage door must be monitored during the entire move or when donations are being picked-up.
- When exiting or entering a **garage make sure the garage door closes completely before driving away,** to prevent entry by unauthorized persons into the building.

Move-outs, Elevator Pad and Elevator Key

Contact the Management Company at least five (5) business days in advance to schedule a date and time for a move-out and complete the Move-out Notification Form. The date and time are subject to approval by the Management Company.

Request elevator pads and key from the Management Company at least five (5) days before sold items/donation pick- up.

Moves-outs or pick-ups may only occur between the hours of 8:00 a.m. to 5:00 p.m. on Mondays through Saturdays; no such activities may be carried out on Sundays or Holidays. Other times may be arranged only with prior written permission from the Management or the Board.

River's Edge is grateful for your cooperation. Questions?

Contact:

Beau Surratt, Property Manager

NS Management

847.988.0404 ext. 129

beau@nsmanagement.net

Recycling Do's and Don'ts at River's Edge

Recycling is good for the environment, reducing our waste from going into landfills. But sometimes items that are not recyclable are put in our recycling containers. Putting the wrong items in the container can cause damage to the recycling facility's equipment or spoil the value of other recyclables. Here's a guide to what can and cannot be recycled. Your cooperation is appreciated.

DO NOT RECYCLE THESE

- Plastic bags, plastic wrap or plastic film — Not even to dispose of other recyclables or shredded paper
- Pizza boxes (grease is the culprit) or other food soiled containers or packaging
- Styrofoam or other #6 plastics (packing material, carry-out containers, some disposable cups & plates etc.)
- Plastics that don't have a recycling symbol with a number 1-5 or 7
- Bubble wrap or air pillows
- Electronics
- Hazardous materials
- Metal or wood
- Clothing/shoes
- Plastic toys or plastic planters
- Mirrors, window glass, or ceramics
- Disposable coffee cups — they have a thin plastic lining that can't be separated out

DO RECYCLE THESE

- Plastics with a recycling symbol and number 1-5 or 7
- *Flattened* corrugated cardboard boxes
- Shredded paper - loose or in a paper bag (*NOT* a plastic bag)
- Paper (loose or in a paper bag)
- *Empty* aerosol cans
- Please give these items a rinse:
 - Plastic bottles, containers, jugs with a recycling symbol and a number 1-5 or 7
 - Aluminum, steel or tin cans (no need to flatten the cans)
 - Glass bottles and jars (brown, green and clear glass)
 - Shelf stable juice, milk, broth & soup packaging
 - Ice cream cartons

Not sure if it's recyclable? When in doubt, leave it out!

RESOURCES FOR DISPOSAL OF LARGE ITEMS, ELECTRONICS, HAZARDOUS MATERIALS AND MEDICATIONS

LARGE ITEM DISPOSAL

Section 7.7 of River's Edge Rules and Regulations prohibits the placement of large items to be placed in or near any dumpster without permission of the Management Company. **Prohibited items include items such as appliances, furniture, rolls of carpeting, mattresses etc.** Non-compliance with Section 7.7, may result in a costly fine.

NS Management

Contact NS Management (847-998-0404) to arrange waste disposal pickup of large items **prior** to putting the item(s) in the garage.

Donate Useable Household Items

- Habitat for Humanity Restore: 773-539-6040
- Salvation Army: 1-800-SA-Truck
- Goodwill Industries: 847-745-5044, 5518 W. Touhy, Skokie. Drop-off only.

1-800-GOT-JUNK (www.1800gotjunk.com; 24/7 customer service) Fee-based service will take anything non-hazardous.

ELECTRONICS, HOUSEHOLD CHEMICALS AND TV DISPOSAL

Section 6.3 of River's Edge Rules and Regulations prohibits placing any type of electronic items in or near the trash or recycling dumpsters.

City of Chicago's Recycling Facility, 1150 N. Branch Street, 312-744-4611. The facility is open for drop-offs on the following days only:

- Tuesdays (7 am – 12 pm)
- Thursdays (2- 7 pm)
- The first Saturday of every month (8 am – 3 pm)

An attendant will help unload your vehicle. Acceptable electronic materials include: all computer-related equipment (monitors, mouse, hard drives, CPU's, computer cables, keyboards, laptops), cell phones, fax machines, scanners, printers, copiers, TVs, DVD players, MP3 players, PDAs, VHS players, video game consoles, and zip drives. **Call or check their website for a complete list of accepted hazardous materials.**

Abt Electronics, 1200 Milwaukee Ave, Glenview, 847.967.8830. Electronics and small appliances are recycled for free; fees for tube and flat screen TVs range from \$20 to \$77 depending on type and size of the TV. Accepts items not purchased at Abt. www.abt.com/help/green-program

Best Buy, Village Crossing, 5425 Touhy Ave, Skokie IL., 847-933-9170. Call to confirm they accept your items.

Pro Technology Professionals: 5019 W. Lawrence, 773-907-0600

Accepts TVs. Fees range from \$30 to \$60. Fee based on size and whether TV is tube or flat screen. Fees are subject to change.

PHARMACEUTICAL DISPOSAL

Medications should not be flushed or disposed of in the trash. Bring unused or expired pharmaceuticals and over-the-counter medications to one of these 24/7 locations:

- **Walgreens** at Lawrence and Pulaski, kiosk located in the pharmacy department.
- **17th District Chicago Police Dept.**, 4650 N. Pulaski, blue box located in the lobby.

Items not accepted for drop-off: Needles, inhalers, aerosol cans, hydrogen peroxide, thermometers, and illicit drugs.